

Project Inspector Re-Certification Program

CERTIFICATION

- An inspector obtains certification by successfully completing the Project Inspector Examination.
- The expiration date of the certification is four years from the date of the examination.
- The expiration date for certifications issued prior to March 2000 will be extended to four years from the date of the examination.
- DSA Approval of an inspector for a specific project may only be granted *prior* to expiration of certification. Once approved, the inspector may complete the project, regardless of whether or not certification expires.

RENEWAL OF CERTIFICATION

- Certification may be renewed by fulfilling the requirements of the Re-Certification Program every four years.
- The expiration date of a renewed certification is four years from the previous expiration date.
- An inspector must fulfill the requirements of the Re-Certification Program within the four year period prior to expiration.
- If a certified inspector obtains another class of certification (Class 2 inspector obtains Class 1 certification), the previous certification expires immediately. The certification period is four years from the date of the most recent examination that an inspector has successfully completed.

THE RE-CERTIFICATION PROGRAM

- The Re-Certification Program consists of DSA's inspector training seminars and DSA's Re-Certification Seminar/examination (see page 2).
- DSA will record each certified inspector's attendance at the training seminars and the Re-Certification Seminar. DSA will also record whether or not the inspector successfully completed the Re-Certification Examination.
- DSA notifies each inspector at 12 months and 6 months prior to expiration of certification, indicating specific requirements that the inspector must fulfill to renew the certification.
- Fees will be charged to each inspector participating in any DSA inspector training seminar and the Re-Certification Seminar to cover reasonable costs of administering the Re-Certification Program.

EXPIRATION OF CERTIFICATION

- If an inspector does not fulfill the requirements of the Re-Certification Program by the certification expiration date, the inspector will be notified of the expiration of certification.
- Expired certifications can not be renewed.
- An inspector whose certification has expired must again successfully complete the Project Inspector Examination in order to obtain certification.

DSA's INSPECTOR TRAINING SEMINARS

An inspector must attend each of the two inspector training seminars conducted by DSA within each four year certification period:

- School Construction Inspection - Today's Regulations & Procedures
PART 1 - STRUCTURAL & ADMINISTRATIVE
- School Construction Inspection - Today's Regulations & Procedures
PART 2 - ACCESSIBILITY, FIRE & LIFE SAFETY, and ELECTRICAL-MECHANICAL-PLUMBING

Each one-day training seminar is offered four times per year. The purpose of the training is to ensure that inspectors are sufficiently knowledgeable of the regulations and procedures to fulfill their code-required duties. The code edition addressed in the seminar will be the currently effective code at the date of the seminar. An announcement will be made to all certified inspectors approximately six weeks prior to the seminar date (training seminars are generally conducted in May and October).

NOTE: Certified inspectors who attended one session of DSA's 1999 training seminar *Fundamentals of Inspection Practices* may attend either the **PART 1** or **PART 2** training seminar to complete their training requirement. Certified inspectors who attended two sessions of DSA's 1999 *Fundamentals of Inspection Practices* have completed their training requirement for the current four year certification period.

DSA's RE-CERTIFICATION SEMINAR and the RE-CERTIFICATION EXAMINATION

An inspector must attend DSA's Re-Certification Seminar within the 12 month period prior to the expiration date of the inspector's certification and must successfully complete the Re-Certification Examination at the seminar.

The one-day Re-Certification Seminar is offered four times per year, commencing in the Spring 2001. Certifications issued at the first inspector examination (March 1998) will expire in March 2002. Attendance at the Re-Certification Seminar will be limited to those inspectors whose certifications will expire within 12 months of the date of the seminar.

The purpose of the Re-Certification Seminar is to ensure that inspectors are sufficiently knowledgeable of new and/or revised (from the previous effective code edition) California Building Standards Codes and administrative procedures. The code edition addressed in the seminar will be the currently effective code at the date of the seminar.

The scope of the Re-Certification Examination will be a written test measuring the inspector's knowledge of new and/or revised California Building Standards Codes and administrative procedures. The examination will be conducted and graded at the Re-Certification Seminar. The inspector will be informed at the seminar of whether or not the inspector successfully completed the examination.